

PROCEDURE for SUBMITTING RECOMMENDATIONS for CHANGES to the RITUAL, PROTOCOL, MANUAL OF PROCEDURES and the BOARD MANUAL

The Board of Directors makes all decisions regarding changes to the Ritual, Protocol, Manual of Procedures, and Board Manual. To recommend a change, use this form.

1. Recommendations may be submitted by two (2) members in good standing to the Chairman of the Supreme Temple Jurisprudence Committee, provided that the information is received on the following form no later than December 31 prior to the Semi-Annual Board Meeting or no later than April 30 prior to the Annual Board Meeting.
2. The Jurisprudence Chairman shall present each recommendation to the Board of Directors for review and consideration for adoption.
3. The decision of the Board of Directors to approve or reject each recommendation shall be sent within fifteen (15) days of the Board decision by the Jurisprudence Chairman to the two (2) members who submitted the recommendation(s).
4. All approved recommendations shall be sent to the Subordinate Temples by Supreme Princess Recorder within fifteen (15) days of the Board decision and an annual Report shall be given at the Supreme Session.

FORM for SUBMITTING RECOMMENDATIONS

To: _____ Jurisprudence Chairman Date: _____

Document: _____ Page(s): _____

Recommendation: _____

Rationale: _____

Submitted by:

Name & Title: _____ Temple & No. _____

Name & Title: _____ Temple & No. _____