



Daughters of the Nile
102nd Annual Supreme Session
June 24-28, 2018
Cincinnati, Ohio



2018 Supreme Session Packet General Information

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NOTE TO RECORDERS: If not duplicating the whole packet for each attendee, please make sure you include this page along with any forms you might distribute.

The entire packet can be downloaded at www.DaughtersoftheNile.com

A Supreme Session Registration Packet can appear a bit over-whelming, particularly to a first time attendee. Take your time and review the Table of Contents to see what activities might appeal to you – then go to that section and read about the activity. If you are still not clear on what forms to complete, please feel free to contact Pr. Janet Bradford or Pr. Sue Martini at regss2018@gmail.com.

There are two ways to register for Supreme Session:

- On-Line Registration with Credit Card Payment or Check

- Start the process at www.DaughtersoftheNile.com. This safe, easy, and fast system provides all members (U.S. or Canadian) and guests the convenience of not only processing your Registration and Housing, but also purchasing tickets to Special Events, Tours and/or Food Functions. You may complete this process all at once or just obtain your Registration Number, then return to the on-line system to purchase other items. When paying with a credit card, you will receive your registration number quickly. If paying by check, it will take a little longer, as the registration cannot be accepted until payment is received. A receipt will be e-mailed to you, listing all items/functions purchased.

- Mail Registration with Credit Cards (Master Card or Visa), Checks or Money Orders:

- The entire registration packet is located on www.DaughtersoftheNile.com to download and print, or can be obtained from your Princess Recorder.
- If you chose to register through the mail, first send in the session registration form with payment, as a registration number must be received before purchasing any other event items. A non-member registration form may accompany the member's registration form, and both fees must be remitted on one check or credit card. **IMPORTANT - DO NOT SEND CASH IN THE MAIL.**
- Checks, money orders, or cashier's checks are to be made out to **Daughters of the Nile Ishtar Temple No.54** (Memo: SS 2018). U.S. funds only. You may also provide your credit card information and once approved, your registration will be processed. Mail each of the completed event forms, including your registration number, with payment to the respective chairman, as listed on the form. **Before mailing, it is important to make a copy of your forms and checks.**
- **If you wish to be notified of your registration number by e-mail, please provide that information on the form.**
- **If you wish to be notified by mail, please send a self-addressed, stamped envelope.**

"Where the Nile meets the Ohio"



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Deadlines, Late fees and Refund Policies:

**DEADLINE FOR REGISTRATION, HOUSING, SPECIAL EVENTS, TOURS AND FOOD FUNCTIONS
IS APRIL 15, 2018**

Reservations may be taken after the deadline based on availability and applicable late fees.

CANCELLATION AND REFUND POLICY - all cancellations and refund requests must be in **WRITING** and sent to the appropriate Committee Chairman. **NO REFUNDS after MAY 1, 2018.**

Registration Fees: All registration fees are subject to a \$10 cancellation fee if a refund is requested in writing by May 1, 2018. **AFTER THIS DATE THERE ARE NO REGISTRATION FEE REFUNDS.**

Tours: Quoted prices of tours are good through APRIL 15, 2018. For reservations after that date, you must add \$10 to the price of the tour. A \$10 cancellation fee will be charged for all cancellations after payment and before May 1, 2018. **AFTER THIS DATE THERE ARE NO TOUR REFUNDS.** Tours are subject to cancellation, with full refund, if minimum number of guests is not met. Tours may also be cancelled with full refund or modified with comparable substitutions because of weather, venue availability, or other extenuating circumstances.

Food Functions: All food function reservations are due by April 15, 2018. Beginning April 16, 2018 the cost of each meal will increase by \$10. **THERE WILL BE NO FOOD FUNCTION REFUNDS AFTER May 1, 2018.** There are NO guarantees that reservations can be made for food functions after May 15, 2018.

Hotel Reservations: All Individual reservations must be accompanied by a one night's deposit, plus tax, or guaranteed by a major credit card. This deposit will only be refunded if the reservation is cancelled at least **(3) three days prior to your arrival.**

Only the person making the reservation will receive a hotel confirmation number, even if you are sharing a room.

Please list who will be sharing your room on your hotel request.

If you have questions, please send an e-mail to the appropriate Committee Chairman or Vice Chairman and include the word **SUPREME SESSION** in the subject line.

“Where the Nile meets the Ohio”